

[Hastings Borough Council]

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Invest Nightlife Ltd

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
Grand Elektra Ground Floor & Basement 53-57 Robertson Street			
Post town	Hastings	Postcode	TN34 1HY

Telephone number at premises (if any)	07540 469111
Non-domestic rateable value of premises	£49500

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- | | | |
|---|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i. as a limited company | <input checked="" type="checkbox"/> | please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> | please complete section (B) |
| iii. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv. other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |

PREM S21
KOP SO S12.

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GND 21/07/15

- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Invest Nightlife Ltd
Address GPG House Walker Avenue Wolverton Mill Milton Keynes MK12 5TW
Registered number (where applicable) 09210772
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any) 07702497239 – Oliver Ibrahim
E-mail address (optional) oliver@oliveribrahim.com

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
1	7	07 2015

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

Nightclub, Event Space & Café Bar Premises

The premises are located in a commercial area in the heart of the Town Centre. It sits amongst shops and other licensed premises. The building comprises of basement event space with a bar that serves alcohol, a dance floor, a lounge bar and performance area. There is a link attached ground floor café bar and eatery. Within this area there is a kitchen that services food provision to the rest of the building.

The remodelled premises will enhance the local area and provide users of Hastings leisure economy, a venue of diverse entertainment and recreation. Further supporting tourism, the local community and a growing university.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	11.00	02.00	Please give further details here (please read guidance note 3) Performance of plays. Amplified background music, amplified microphones. Whilst the provision covers a broad range of hours, the timings of when productions may take place are periodic. Productions will most likely take place during core weekend hours. State any seasonal variations for performing plays (please read guidance note 4) Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)	Both	<input type="checkbox"/>
Tue	11:00	02:00			
Wed	11:00	02:00			
Thur	11:00	03:00			
Fri	11:00	03:00			
Sat	11:00	03:00			
Sun	11:00	02:00			

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<p>Please give further details here (please read guidance note 3) Films to be shown with amplified sound. Whilst hours are a broad range, films will only be shown periodically.</p> <p>Premises will also periodically be used as a training space during the daytime and as such, educational and training videos may be shown.</p> <p>State any seasonal variations for the exhibition of films (please read guidance note 4)</p> <p>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)</p>		
Mon	11.00	02.00			
Tue	11:00	02:00			
Wed	11:00	02:00			
Thur	11:00	03:00			
Fri	11:00	03:00			
Sat	11:00	03:00			
Sun	11:00	02:00			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon						
Tue						
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)			
Thur						
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat						
Sun						

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) Live music provision to be amplified. Whilst applied provision is broad, live music will be provided only on occasion throughout these hours. Live music is intended to take place in the basement event space only, save background style lounge performances, which may occasionally take place before 23:00 on the ground floor number 53. State any seasonal variations for the performance of live music (please read guidance note 4) Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Mon	11.00	02.00			
Tue	11:00	02:00			
Wed	11:00	02:00			
Thur	11:00	03:00			
Fri	11:00	03:00			
Sat	11:00	03:00			
Sun	11:00	02:00			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day				Outdoors	<input type="checkbox"/>
Start	Finish			Both	<input type="checkbox"/>
Mon	08:00	02:00	Please give further details here (please read guidance note 3) Background music and DJ performance. Recorded music to be amplified through sound system.		
Tue	08:00	02:00		Whilst hours cover a broad range, it is not the intention of the business to operate as a nightclub during the entirety of these hours. The core hours for Dj performance in event space, would between the hours of 21:00 and 03:00 at weekends. The applied provision allows for background music use for café bar and occasional corporate, educational training sessions & functions.	
Wed	08:00	02:00	State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur	08:00	03:00			
Fri	08:00	03:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	08:00	03:00		Sundays preceding bank holiday Sundays terminal hour increases to 03:00	
Sun	08:00	02:00			

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	11.00	02.00	Please give further details here (please read guidance note 3) Performance of dance within the event space with background amplified music		
Tue	11:00	02:00			
Wed	11:00	02:00	State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur	11:00	03:00			
Fri	11:00	03:00	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	11:00	03:00			
Sun	11:00	02:00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing Provision of Facilities for Comedy shows, Cabaret, Karaoke & Dancing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Mon	11.00	02.00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	11:00	02:00	Please give further details here (please read guidance note 3) Amplified music, microphones, visuals and dancefloor.		
Wed	11:00	02:00	Core hours of provision to be during weekends		
Thur	11:00	03:00	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Fri	11:00	03:00			
Sat	11:00	03:00	Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun	11:00	02:00	Sundays preceding bank holiday Sundays terminal hour increases to 03:00		

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) Kitchen on ground floor bar for provision of food to entire premises		
Mon	23.00	02.00			
Tue	23:00	02:00	State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Wed	23:00	02:00			
Thur	23:00	03:00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5) Sundays preceding bank holiday Sundays terminal hour increases to 03:00		
Fri	23:00	03:00			
Sat	23:00	03:00			
Sun	23:00	02:00			

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	11:00	02:00			
Tue	11:00	02:00			
Wed	11:00	02:00			
Thur	11:00	03:00			
Fri	11:00	03:00			
Sat	11:00	03:00			
Sun	11:00	02:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sundays preceding bank holiday Sundays terminal hour increases to 03:00					

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name Oliver Ibrahim	
9 Sovereign Close Eastbourne East Sussex	
Postcode	BN23 6FE
Personal licence number (if known) 05/0360/LAPER	
Issuing licensing authority (if known) Rother District Council	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

N/A

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	08:00	02:30	
Tue	08:00	02:30	
Wed	08:00	02:30	
Thur	08:00	03:30	
Fri	08:00	03:30	
Sat	08:00	03:30	
Sun	08:00	02:30	

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

Sundays preceding bank holiday Sundays terminal hour increases to 03:30

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

1. General Statement

It is Grand Elektra's policy to maintain a good neighbour policy and emphasizes the importance of good relationships with its local residents and authorities

Due to the premises being within a local authority defined cumulative impact area, special consideration has been given to policies and management processes in order to prevent negative effects within the cumulative impact area.

Grand Elektra recognizes the need for a comprehensive and considered dispersal policy to avert potential disorder and disturbance throughout the duration of operation and at the end of the night. The policy highlights the steps necessary to minimize this potential and ensure safe, orderly and quiet egress by patrons and minimize the risk of disturbance throughout the hours of operation. As such, the venue will endeavour to ensure that all customers leave the premises and immediate vicinity without causing disturbance.

Staff will be comprehensively trained and inducted and a written log kept. Specific interest given to the following areas; Personal Responsibilities of staff serving alcohol under the 2003 licensing act, Intoxication & Refusals, Health & Safety, Fire Safety, Noise management, dispersal procedures, Food Hygiene & Security. Training packs and handbooks will be provided to staff and training will be given on induction and periodically refreshed on a minimum of a quarterly basis.

b) The prevention of crime and disorder

- The venue will be protected during the hours of closure by way of an intruder alarm.
- Emergency exits will be protected by alarms to prevent un authorised opening or tampering.
- Staff and security will be briefed on a daily basis on security issues and operational guidelines specific to the day of operation.
- Any promoted events or those that may attract a larger crowd than normal will be individually risk assessed and details provided to the police a minimum of 14 days in advance
- Door supervisors will be trained on induction and periodically refreshed on operational and security policies.
- A security risk assessment will be in force to minimize any risks of crime and disorder and will be under constant review with an audit taking place annually. Sufficient numbers of door supervisors who are suitably trained will be provided on the premises, depending on the site-specific risk assessment, activities or entertainment. Door supervisors will all be Security Industry Authority accredited.

Grand Elektra Operational Deployment Plan 8 x Door Supervisors:

The Grand Elektra Security Deployment Plan is based on a minimum team of 8 x Door Supervisors. This is the minimum number of Security personnel required to operate to the maximum efficiency, during a normal club session. Normal club sessions are assumed to run from 22:00-03:00 on a Thursday, Friday,

Saturday and Sundays preceding bank holiday Sundays.

On busier nights and special promotions, manpower should be increased accordingly at a ratio of 1:50 (Security:Customer) ratio. On less busy nights, the Security Team can be reduced in numbers or if certain floors/ levels remain closed by the same ratio.

Deployment of Door Supervisors is as follows:

1 x Head Door Supervisor with a Minicam will operate from front of house and oversee the security operation as front of house is the most efficient point from which to run the security operation. The Head Door Supervisor will also conduct ID/entry control checks, meet and greet customers.

1 x Door Duty Manager will operate from front of house to assist the Head Door Supervisor, meet and greet customers, conduct ID/entry control checks and be assisted by the HD if necessary.

Customers will enter via the entrance door and exit via the exit/smoking area door at front of house.

1 x Door Supervisor will conduct 'Condition of Entry' searches at front of house and support a member of staff who will operate as Ticket Collector. The male searcher may check the bags of female customers but not conduct 'Condition of Entry' searches on female customers. Should a more in depth search be required, this should be conducted by a female manager or supervisor under the cover of CCTV. A female Manager will be required to conduct regular female toilet checks in the absence of a female Door Supervisor.

A member of Staff will collect admission tickets after customers have paid and be supported by the Door Supervisor searcher.

1 x Door Supervisor will deploy to Smoking Area OP and control customer ingress/egress. This Door Supervisor will also control customer exits at front of house via the exit door.

1 x 'Mr Walker' will patrol the venue and be responsible for 'Incident Response' and 'OP Change Overs'.

1 x Door Supervisor will deploy to 53 Ground Floor OP1.

1 x Door Supervisor will deploy to DJ Box OP2.

1 x Door Supervisor will deploy to Fire Exit 2 OP3.

1 x Door Supervisor will deploy to Toilet area reception 2 OP4. There is no 'Shadow' during early doors.

Should the VIP Rooms be in use 1 x Door Supervisor will be deployed to the VIP Entrance and will control entry to ensure only authorised VIP customers gain admission.

Each OP will maintain communication via radio where there is no line of sight. Messages are transmitted using standard Colour Code Radio VP. All OPs maintain visual communication with the 'Mr Walker' Patrol as the 'Mr Walker' patrol passes through their area of responsibility.

Observation Posts are situated and Patrols routed in specific areas of the venue in order to cover the 'Hot Spot' areas highlighted by 'Incident Mapping' and Security Risk Assessment.

During Late Doors when admissions have ceased, the searcher may redeploy to the inside of the club to operate as 'Shadow' for 'Mr Walker' acting as support for Incident Response, male toilet checks and control OP 'Change Overs'.

- **Dispersal Policy:**

Key Prevention Steps

- Effective management of customer behavior whilst in the premises
- High staff, security and management ratio to customers
- Management presence front of house at all times

- Senior Management to be SIA trained
- Strong staff training in intoxication and refusals to minimize risk of anti social behavior away from the premises
- Signs displayed at point of entry. Have you planned your journey Home? Why not book with one of our partner Taxi companies now and relax in the knowledge your journey is taken care of? *Cards with taxi numbers are available.*
- Manager will keep an active line of communication throughout the night with the police to update them on numbers inside the venue and expected closing time.

A premises of this nature reaches peak capacity 1 hour before it closes. One hour before the close of business, management will begin the dispersal procedure and therefore the premises will not be at peak occupancy at close of the premises.

Music is emotive and by slowing tempo of the atmosphere this has a calming effect. Because people are not shouting over/talking loudly over the music throughout dispersal time they tend to leave more quietly. This is because they are not unwittingly still using raised voices.

4. 1 Hour Peak dispersal:

- *30 Minutes before the end of regulated activities and 1 hour before close, music is slowed, genre softened and volume reduced.*
- *Manager will telephone taxi partners 1 hour before close to advise of expected numbers to ensure enough provision for a swift dispersal from the town centre.*
- *Lighting levels are slowly increased every 5 to 10 minutes*
- *At this point management instructs increased levels of staff and security to man the cloakroom to ensure patrons can retrieve belongings in a prompt and calm manner*
- *Signs are displayed at the cloakroom giving information on transport options*
- *Security staff and management are deployed to dispersal positions;*
- *Most senior manager to front door to supervise front door and the town center dispersing.*
- *Security staff (OP4) move to lower exit one to ensure customers leave drinking vessels downstairs before they commence their journey toward the exit.*
- *At end of regulated activities Manager 3, accompanied by security 4&5 gently ask customer to start collecting their belongings, reminding patrons to leave calmly and quietly.*
- *Security 3 move to front door internal and security 1 & 2 to the external boundary.*
- *When basement is clear, security 4 & 5 move to the outside of the venue to supervise external dispersal and security 6 to rear exit 2 to supervise patron walking to the taxi rank. Walker (security 7 and manger 2 supports security 6 at exit 2 who oversee taxi rank)*
- *Security 1 & 2 Remain to secure front door and support 4 & 5*

- Signs are displayed throughout the exit to remind customers to respect our neighbours and leave peacefully. Security staff politely inform customers to keep noise levels down, hosts are available at the front door to help with transport arrangements.
- **Grand Elektra Customer Ejection Policy**

All Security Personnel will adhere to standard 'Colour Code Radio Voice Procedure' system and Immediate Action Drills. Physical intervention will only be used as an absolute last resort and will observe 'Reasonable, Necessary and Proportionate Use of Force' under the Criminal Law Act 1967 Section 3:1 and Common Law.

Radio VP (Voice Procedure)

"Code Green" – No Problem

"Code Amber/Code Amber Back Up" – Possible threat – Maintain Radio Silence – Wait for Update – Either "Code Red" or "All Stations, Stand Down"

"Code Black" – Serious Incident – All sections respond but leave 1 x Door Supervisor at front door.

Restraining a person on the ground will be an absolute last resort and great care will be taken to ensure no undue pressure is exerted on the persons chest cavity as this may induce positional asphyxia. Constant assessment will be made by a duty first aider.

All ejections should be conducted via the Front Door, however should an ejection via the Front Door be judged as an 'unacceptable risk', the ejection may be conducted via an approved ejection route such as secondary fire exit.

All ejections will be attended by a 'Mr Walker' and where possible a Door Supervisor with a recording Minicam plus a Duty Manager if available.

The Duty Manager must be informed when an ejection is to take place.

The ejection must be recorded in detail specifying the ejection route, reason for ejection, conclusion and personal details of all involved in the appropriate Incident Report Book.

Council CCTV will be informed of all ejections and a full description of the offender given.

Should an arrestable offence occur, 2 x Holding Areas for 'Aggressor' and 'Victim' groups have been designated. Designated 'Holding Areas' will be 'Hold 1 Aggressor Group' which is situated either inside Fire Exit 1 if the incident occurs on the Main Floor or inside Fire Exit 2 if the incident occurs on west side of the building. 'Victim Group' 'Holding Area' is situated in the Staff Room on the Upper Floor. Any detentions must be covered by CCTV or Minicam and have a Duty Manager present.

Offenders will be held under 'Citizen Arrest' until the Police attend.

Should a public order situation arise, Security will exercise duty of care towards customers. Force will only be used as a last resort, however if the use of force cannot be avoided, only 'Such Force as is reasonable in the circumstances' under the Criminal Law Act 1967 Section 3.1 will be used by Door Supervisors.

- On club sessions after 9pm an ID scanner will be used to photograph and record patron data. Data to be made available at the request of a police officer.
- Toilet attendants will be in place on club nights to supervise toilet area and minimize the risk of drug use.

- Clear and conspicuous notices warning of potential criminal activity such as pick pockets and handbag thieves within the premises, who may target patrons of the premises, will be displayed.
- CCTV capable of covering both inside and outside the premises in positions which satisfy both the Council and the Police, will be provided to enhance the safety of patrons and staff. All cameras will be maintained in good working order and must continually record. Data retained for a minimum of 31 days and to be made available to the police, where the police demand them to be of evidential value.
- A register of all staff, including door supervisors, who are working at the premises whilst the public is present, will be maintained. Any person employed or engaged on the premises in a security activity such as the vetting of customers and/or the maintenance of public order at either any entrance to the premises or any part within, shall hold the appropriate Security Industry Authority accreditation.
- When on duty every door supervisor shall wear a uniform, distinctive dress or armband
- The premises will be a member of the local bar watch scheme. Effective two-way communication via Night Net radio, between the designated premises supervisor or their representative and the Police and other clubs or licensed premises in the locality. The equipment/system will be kept in working order at all times that the premises are open to the public ensuring that all instances of crime and disorder are reported to an agreed police contact point and any police instructions/ directions will be complied with whenever given.
- Drinks promotions will be responsible and cover a wide range of low ABV products and softs. Any promotions will be designed in a way as to not encourage binge drinking or anti social behaviour.
- Telephone numbers of the DPS and management team will be available to the police.
- The premises will implement a random search policy. A specified CCTV covered area has been identified to search entrants. A management scheme is in place to ensure the search is operated in accordance with the recommendations of the "Safer Clubbing Guide." Where necessary, appropriate metal detection equipment will be used in searches. A female supervisor will be available for searches that might be conducted on female customers.
- A **Zero Tolerance** drugs policy is in force at the premises with the objective of securing, as far as reasonably practicable, the safety of patrons and others attending the premises. A secure drug deposit box of a type approved by Sussex Police for the safe storage and containment of any drugs found or seized on the premises is located on the premises. A hardbound drugs register is maintained in accordance with guidelines laid down by Sussex Police. Posters will be displayed throughout the premises to remind customers of the zero tolerance policy.

Grand Elektra will refuse entry to anyone who appears to be showing signs of drug use and contacting the emergency services in appropriate circumstances. In such cases, an entry should be made in an incident log book.

Grand Elektra recognizes a duty of care policy regarding persons suffering adversely from the effects of drugs should be in place at the premises. Staff and Security will be trained in drug awareness so that they can recognise the effects of controlled drugs and provide medical attention where necessary.

- The provision of plastic glass and bottles will be provided depending on the type of entertainment provided, time of day and the number of patrons. On club sessions after 22:00 polycarbonate glasses will be used in the main event space.
- Drinks, whether in drinking glasses or in opened bottles, may not be taken outside of the licensed area.
- Any daytime event including a regulated activity will be notified in advance to the police and local authority 14 days in advance.
- Regular glass and bottle collection policy will be undertaken throughout the premises.

- When in use VIP bottle serve area will be overseen by senior member of staff and attended 100% of the time.
- Spirit bottle serves will be under the control of staff. Should patrons purchase spirits by the bottle these will remain in staff possession and be served to the customer in measures no larger than 50ML
- As a premises adjacent to a “no drinking zone” specified by the Council, the licensees will take steps in the form of advertising to their patrons on exit, that they are entering a “No Drinking Zone”.
- Grand Elektra will Discourage drink driving by promoting schemes such as Designated Driver, with notices clearly displayed in the premises.

c) Public safety

- The maximum occupancy of the building or venue at any one time will be restricted in respect of certain areas, parts or floors as specified by the Fire Risk Assessment .
- The number of persons admitted to the basement of the premises is 450. Occupancy of Ground floor number 53 is 60. A suitable system to control entry to the premises will be used to count the number of persons entering and leaving the premises, or parts of the premises where appropriate, to ensure that the maximum specified occupancy is not exceeded at any one time. The counting system is sufficiently accurate to inform an authorized person, on request, of the number of persons in the premises or part of the premises as appropriate.
- A log book shall be kept upon the premises in which shall be entered particulars of inspections made; Dependant on specific items, checks will be made daily, weekly or monthly as dictated by the area of inspection. Management will take specific interest in areas connected to fire and health and safety. The logbook shall be kept available and produced for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation.
- Adequate access and policy will be provided for emergency services as per house crisis manual.
- Where patrons wait in a queue for admission, all reasonable steps will be taken to ensure that such persons do not obstruct exits, yards, passageways, stairways and ramps leading to the outside of the premises.
- Barriers will be provided to control queuing patrons to prevent crushing. Portable barriers/guards will be available where queues for entry can be envisaged.
- All parts of the premises and all fittings and apparatus therein, door fastenings and notices and the seating, lighting, heating, electrical, ventilation, sanitary accommodation, washing facilities and other installations, will be maintained at all times in good order and in a safe condition.
- An area separate from the main dance area is provided with adequate seating and suitable means of providing cool air (either by air conditioning or ventilation to the external air and, so far as is practicable, respite from music.
- Cold drinking water is available at the bar and a notice of the availability is displayed at suitable locations within the premises.
- At least one qualified first-aider will be present on the premises during the whole time the premises are made available for regulated entertainment. If more than one suitably qualified first- aider is required then their respective duties must be clearly defined. The date on which any staff have obtained first aid qualifications or received refresher training shall be recorded and kept within a logbook. Facilities and equipment suitable for the number of patrons and the type of event undertaken are provided to enable first-aid treatment to be given promptly in the event of injury to patrons or staff.
- Persons will not be allowed to stand, sit or otherwise remain in any gangway or exit way. Curtains will not be hung across gangways, exit ways or over staircases. Where hung over doorways or across corridors, they shall draw easily from the centre and slide freely and shall be clear of the floor. All doors and fastenings will at all times be kept in proper

working order. Gangways, exit routes and steps will be maintained in good order with non-slippery and even surfaces. Seating will at all times ensure free unobstructed access to all exit doors.

- All parts of the premises will be adequately illuminated and those portions to which the public has access and all routes of escape for performers and staff shall be provided with adequate means of illumination.
- In the event of failure of the general lighting, the public shall be required to leave the Premises forthwith.
- In the event of the failure of the emergency lighting, the building shall be immediately fully illuminated by the general lighting and the public shall be required to leave the Premises forthwith.
- Emergency lighting shall be inspected on a daily basis before the public are admitted to the Premises. They shall be of such capacity and so maintained as to be capable of supplying at normal voltage the full load of the emergency lighting during the time required for "safe escape" of the public in an emergency.
- No illuminate other than an electric light shall be employed upon the stage, basement, or stores.
- No explosive or highly inflammable material shall be brought into the premises and no cotton wool or other similar highly inflammable material shall be used for scenery, decoration or costume.
- Pyrotechnics or indoor fireworks will be stored in a fire retardant vessel and will be used only by trained members of staff.
- Smoke machines (and similar vapour producing apparatus) will limit the amount of smoke/vapour to the minimum necessary for the desired effect and will not impede means of escape or obscure exit signs. The machines will be in a fixed position and protected against unauthorised interference and be manned by or readily accessible to a competent operator at all times when it is in use.
- Any special effects or mechanical installation will be arranged and stored so as to minimise any risk to the safety of the audience, the performers and staff.
- When disabled people are present on the premises adequate arrangements will be in place to enable their safe evacuation in the event of an emergency and disabled persons on the premises must have been made aware of those arrangements.
- Noise protection steps within the premises resulting from the operation of any musical instrument or amplified equipment will be regulated so as to protect the hearing of any employee therein in accordance with current standards. Where appropriate noise limiters will be installed.
- To encourage dispersal a specific taxi operator has been nominated for staff and customers use. The company's telephone number is advertised to customers

d) The prevention of public nuisance

- During club sessions a No re-entry policy will be in place after 02:00 to prevent patrons leaving the premises for periods during club session and causing disturbance in the town centre.
- An ATM will be installed inside the premises to avoid the need of patrons leaving and causing disturbance in the town centre.
- To avoid cues late at night and to further prevent disturbance, last entry to the premises will be 02:00.
- Entry process will be supervised by management and will have a high staff to customer ratio to ensure fast entry, to limit queues and potential noise and disorder from queueing patrons. Searches will be conducted in such a way as to not slow down they entry process. Queues will be directed away from residential properties in Cambridge road.

- External smoking area will be supervised by security and notices will be displayed to inform patrons to keep noise to a minimum.
- A contact telephone number of the DPS or senior management will be made available to local residents and businesses which they can use to report noise disturbances and will be available at all times the licence is in use.
- At the end of club sessions, customers will always be dispersed through the main entrance away from residential properties in Cambridge road.
- The ground floor West area number 53 is a weak point due to potential music breakout, due to this the following change in the operating schedule applies to this area;

At 01:00 external entry to this part of the building and use of external area is terminated. Doors will be closed. Access is achievable internally for the purposes of late night refreshment (food), and for the provision of a cool area with respite from high levels of noise. Live music, activities similar to live music, plays, performances of dance and showing of films will not be in use in this area. Recorded music will be subject to a sound limiter and is intended for background and atmospheric use. Music will be subject to Grand Elektras noise management policy and all performers, Dj's and management will be aware of the policy and comply.

To reduce the chance of breakout from the main event space the link corridor will be sound proofed and Automatic doors closers are fitted. Acoustic curtains will be in use on the ground floor area of number 53 to further reduce the chance of breakout, specified to the satisfaction of the local authority.

- The volume of amplified sound used throughout the venue in connection with the entertainment provided shall at all times be under the control of the Licensee/Management.
- The placing of refuse, such as bottles, into receptacles outside the premises takes place between the times of 07:00 and 23:00 to prevent disturbance to nearby properties. Deliveries of kegs, bottles, food or other materials necessary for the operation of the business will also be carried out between 07:00 and 23:00 to prevent nuisance and disturbance.
- The Licensee will ensure that staff who arrive early morning or depart late at night when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents.
- Doors, windows and acoustic lobbies will be kept shut during entertainment, to reduce noise breakout. (save those for ingress and egress)
- During performances/shows or club sessions staff will check prior to entertainment, and periodically check throughout (Every 30 minutes or 15 minutes during live performances), that all windows and doors are shut. Staff will monitor and document external sound levels during entertainment. Process as follows;
 - *Management performing the noise assessment must be the manager overseeing entrance. This person is chosen so that high levels of the background noise that may arise inside the premises do not affect their hearing and threshold levels so that they may make accurate assessment. The FOH manager will perform a perimeter assessment of the entire building to ensure all doors, windows and acoustic lobbies are shut. They will ensure that acoustic curtains and any sound attenuating equipment is in operation and assess external noise levels emanating from both the performances and public are at an acceptable level. A record will be kept and any actions noted. Any defects or actions should be reported to the most senior manager immediately.*
- The external areas will be maintained and cleaned regularly throughout use. Regular litter patrols will be in place to control waste emanating from the premises.
- Odours from waste and bottle refuse areas will be managed collected and cleaned regularly.
- Noise from extract fans and H&V will be attenuated as not to cause a nuisance to others.
- External lighting will be designed so as not to cause unnecessary light pollution or disturbance to neighbouring premises.

e) The protection of children from harm

- The premises will operate a “Challenge 25” policy on sales of alcohol
- Any under 18’s events will be individually risk assessed and notified to the police a minimum of 14 days in advance.
- Staff will ensure that no unaccompanied children are permitted on the premises at any time. Children below the age of 18, shall be excluded from the premises after 20:00. (Save for specific under 18 events.) Such events are to be individually risk assessed and agreed by Sussex Police.
- In further interest of protecting children from harm, No film shall be exhibited unless: it has received a “U”, “PG”, “12”, “15”, or “18” certificate issued by the British Board of Film Classification.
 - a. No person under the age of eighteen years will be admitted to any exhibition at which there is to be shown any moving picture which has received an “18” certification from the British Board of Film Classification.
 - b. No person under the age of fifteen years will be admitted to any exhibition at which there is to be shown any moving picture which has received an “15” certification from the British Board of Film Classification.
 - c. No person under the age of twelve years will be admitted to any exhibition at which there is to be shown any moving picture which has received an “12” certification from the British Board of Film Classification.
- During events that will have an attendance of under 18’s not alcohol will be advertised or visible to young persons.
- The premises shall install a recognised electronic identification scanning system for customers entering the premises. The system shall be operated on club sessions after 22:00 and all persons entering the premises will be scanned. Club sessions are assumed to be Thursday, Friday, Saturday and Sundays preceding bank holiday Sundays between 22:00-03:00. The system should have the ability to share alerts with other venues using similar ID scanning equipment, identify the hologram of an ID and read both Passports and ID cards, including PASS cards. The system should be able to conduct tests to determine if a document is genuine or counterfeit. The system must be compliant with the Information Commissioners good practice guidance for ID scanning in clubs and bars.

As an exception to the use of the recognised ID scanning system to scan ALL customers, the name and date of birth of customers who appear to be over the age of 30, without ID, shall be recorded and a photographic image obtained. This information will be made available to a Police Licensing Officer or Local Authority Licensing Officer upon request.

Checklist:

Please tick to indicate agreement


- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.

- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.

Signature	Oliver Ibrahim 
Date	23 rd June 2015
Capacity	Director

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

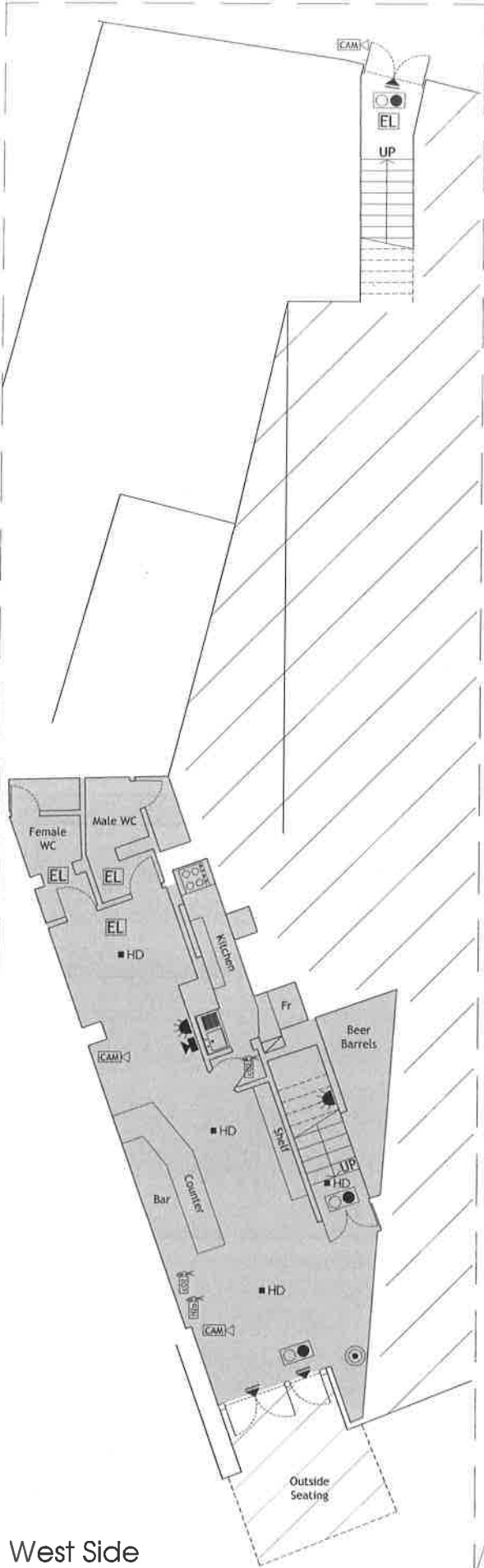
Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)			
Post town		Postcode	
Telephone number (if any)		07702 497239 / 07540469111	
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) Oliver@oliveribrahim.com			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, each of the applicant or their respective agent must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

23rd June 2015



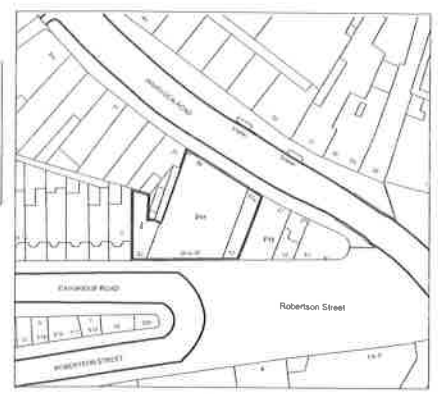
West Side

+00 Ground Floor Plan 1:100

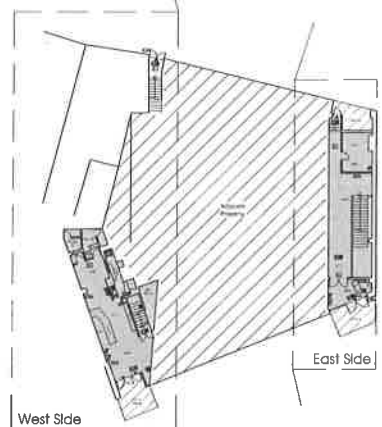
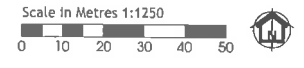


+KEY

- Fire Extinguisher - CO2
- Fire Extinguisher - Water
- Illuminated "Exit" sign boxes
- Break Glass call point
- Emergency Light
- Flashing Beacon
- Alarm Sounder
- Heat Detector
- Push Bar Escape Door
- CCTV Camera



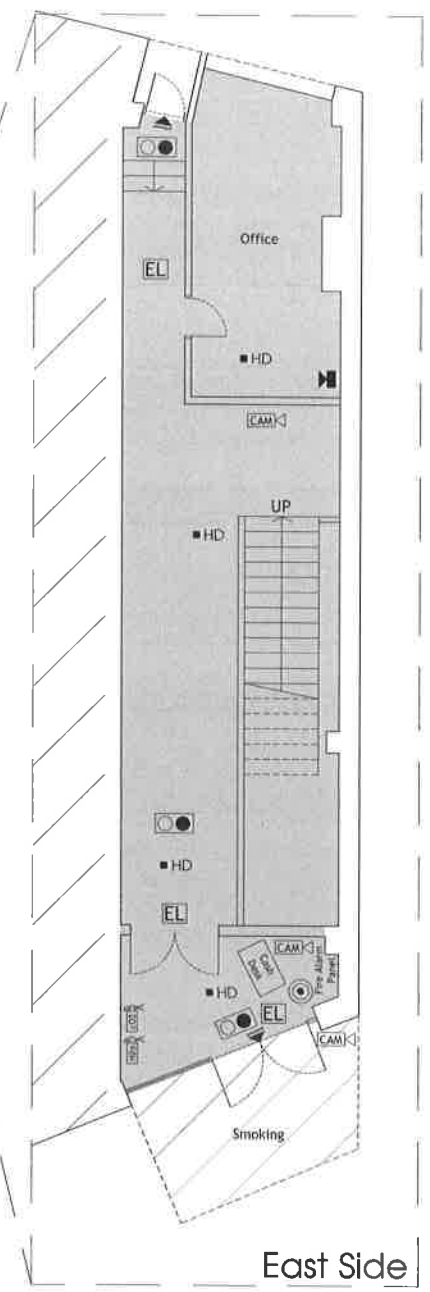
+LP Location Map 1:1250



West Side

East Side

+SP Schematic Plan 1:500



East Side

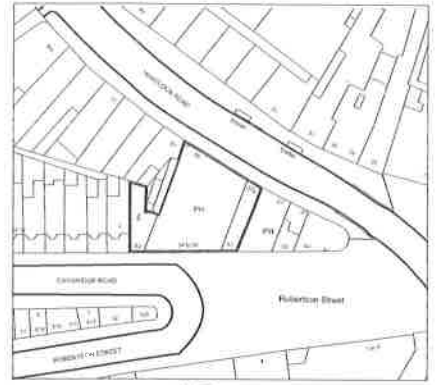
address 53-57 Robertson Street
Hastings
East Sussex
TN34 1HY

title Licensing Plans
client

date April 2015
scale As shown@A3
drg. no. 626-2-2

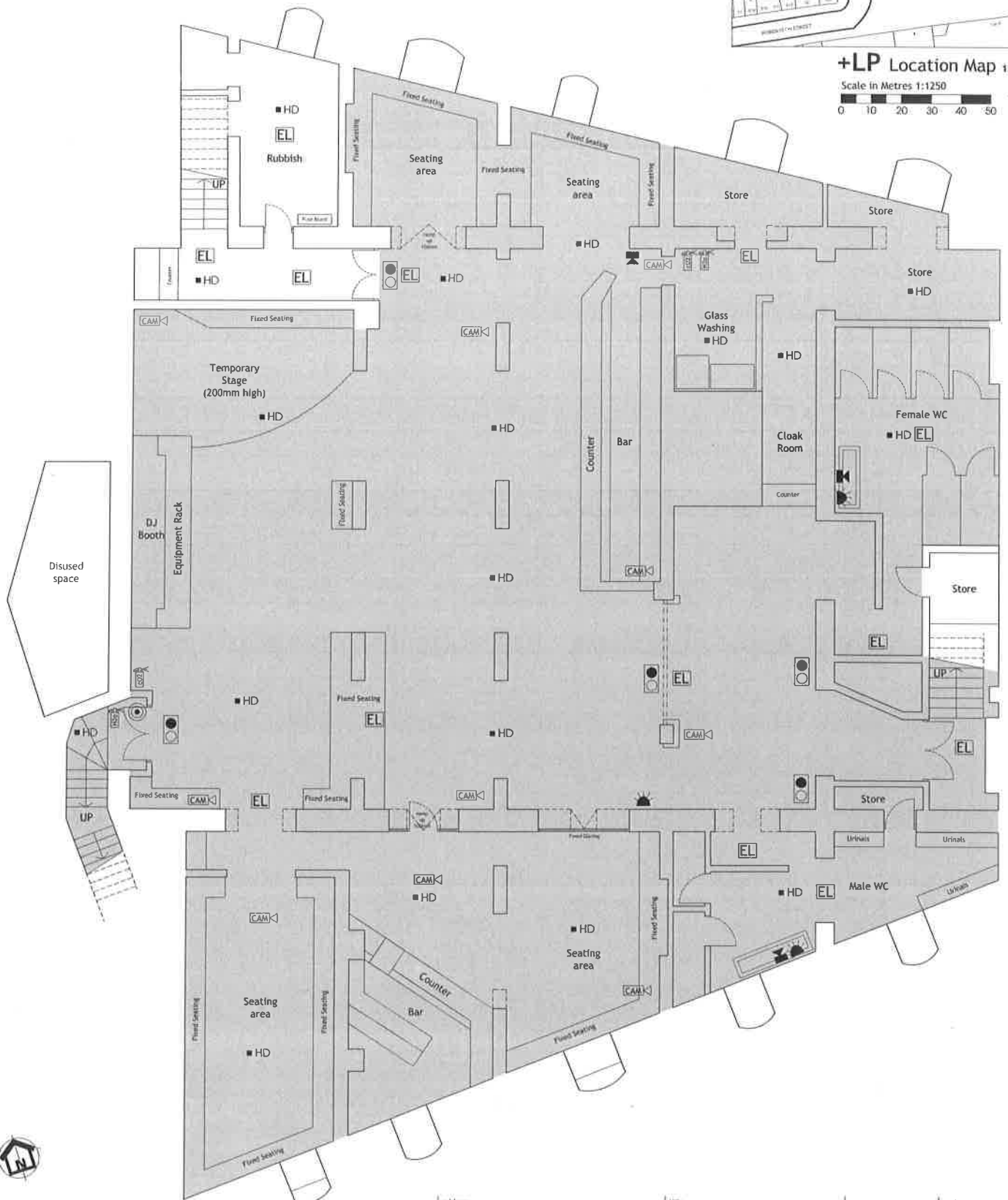
+KEY

	Fire Extinguishers - CO2		Flashing Beacon
	Fire Extinguishers - Water		Alarm Sounder
	HD		Heat Detector
	Break Glass Call Point		Public Escape Exit
	Emergency Light		CCTV Camera



+LP Location Map 1:1250

Scale in Metres 1:1250



-01 Basement Plan 1:100

Scale in Metres 1:100



address: 53-57 Robertson Street
Hastings
East Sussex
TN34 1HY

title: Licensing Plans

date: April 2015

scale: As shown@A3

dra. no.: 626-1

revision: A

HASTINGS BOROUGH COUNCIL, Aquila House, Breeds Place,
Hastings, TN34 3UY.

Consent of individual to being specified as premises supervisor

Oliver Ibrahim

.....
[full name of prospective premises supervisor]

of

9 Sovereign Close,
Eastbourne,
East Sussex
BN23 6FE

.....
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Premises Licence

.....
[type of application]

by

Invest Nightlife

.....
[name of applicant]

relating to a premises licence

.....
[number of existing licence, if any]

for

Grand Elektra
53-57 Robertson Street
Hastings
East Sussex
TN34 1HY

.....
[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Invest Nightlife

[name of applicant]

concerning the supply of alcohol at

Grand Elektra
53-57 Robertson Street
Hastings
East Sussex
TN34 1HY

[name and address of premises to which application relates]

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

05/0360/LAPER

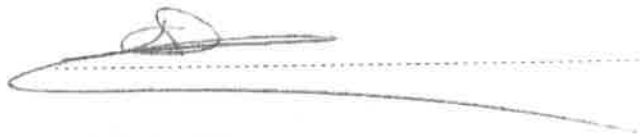
[insert personal licence number, if any]

Personal licence issuing authority

Rother District Council

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed



Name (please print)

Oliver Ibrahim

Date

23rd June 2015

